

Training, Guidelines and Information

For any class that you are going to attend: You must reserve for that class by contacting your Training Admin in the office. All of the classes offered are at no cost to the employee, if qualified. For specific qualification requirements see below.

The following is a listing of the agencies, descriptions and modalities of training programs for Bergelectric:

Fast Track: *By Invitation Only.* For Apprentices primarily, the main Course is a 40 hr. orientation, safety and basic skill development course. Variations to this course can be targeted to a specific job tasking for Journeymen and Apprentices.

Foreman Training Program (FTP): Open to all but graduation will be reserved for those who are sponsored into the program by their Superintendent. This consists of courses developing leadership and job skills for new or prospective Foremen. All attendees will receive credit for the specific classes attended.

Safety and Certifications: Classes scheduled during regular working hours are by invitation only and are paid attendance. Classes held after hours or on the weekends are open to all employees on a First Come/First Served basis and are not paid. Online courses, which may be offered in the future, or are currently offered are not paid, with the exception of The OSHA 30 Online Course (Clicksafety) which has a per diem payment for completion and is an *invitation only* course.

Skills Training (STP): Open to all Bergelectric Employees. Attendance is on a First Come/First Served basis.

English as Second Language (ESL) Training: *By Invitation Only.* English for those whom have Spanish as their primary language. Electrical, tool and safety terminology are primary focus.

CompUSA: Classes offered on these agencies schedules, require your Dept. Manager or Superintendent's as well as Division Manager approval to be deemed qualified.

ABC, IEC, WECA: Classes offered by these agencies require a Superintendent's approval for sign up.